



## Form a. Parental Authorisation Form for all Under 18 students (to be completed by parents)

### a. STUDENT DETAILS

I/ We authorise that the minor

.....(Full Name)

Passport number ..... Date of birth ...../...../ ..... can live temporarily with travel under the supervision of Britannia host family or legal guardian adult in the United Kingdom for the period of the studies. We expect ..... (child's name) to return to at the end of her/ his course.

The student will study at: **Britannia English Academy**

The student's study dates: From ..... to .....

### b. PARENT DETAILS

..... (Name and surname)

..... (email address)

..... (telephone number)

..... (extra telephone number)

### c. LEISURE TIME

- **Read and Sign the Parental Consent** form if you want your child to participate in leisure programme organised by our school;
- 16-17 year old students **will not be closely supervised** when out of lessons or scheduled activities
- they **will receive safety rules and guidance**

**LEISURE ACTIVITIES/ SOCIAL PROGRAMME**

Weekday Activities	<ul style="list-style-type: none"> <li>• Visits to local attractions (e.g. Sightseeing and museums)</li> <li>• Sports activities (e.g. badminton and soccer)</li> <li>• Special <i>one-off</i> events (e.g. Christmas Markets and Bonfire Night)</li> </ul>
Saturday Activities	<ul style="list-style-type: none"> <li>• Visits to other cities (e.g. York and Liverpool)</li> <li>• Special <i>one-off</i> events (e.g. Art Exhibition)</li> </ul>

**d. Will your child be using Britannia ACCOMMODATION AND AIRPORT TRANSFER?**  
 Yes  If yes, please complete the information below  
 No  If no, please complete Form b. (Parental Authorisation Form Legal Guardian in the UK)

My child will:

- Be provided with accommodation and airport transfer through Britannia.
- The accommodation provided by Britannia whilst in Manchester will be an average of 50 minutes from the school. Address

.....  
 Be provided:

- their own bedroom
- breakfast and evening meal from Monday to Friday (students are responsible for their own week-day lunches unless otherwise requested by their parent or guardian)
- shared bathroom with laundry facilities
- Be under the responsibility of (legal guardian in the U.K.).....

Relation to the student: .....

Telephone number: .....

During this period the student will receive full support and can contact us 24 hours a day on our emergency phone (+44) 7874 929268

### e. DECLARATION

- **Britannia does not accept responsibility** for any injuries which may happen during scheduled activities.
- students must understand that there is always a risk of accident or injury
- in the unlikely event of an accident or an illness during the event which needs immediate treatment, I agree to my son/ daughter receiving First Aid and Medical Treatment from qualified staff
- on such visits the member of Britannia staff will pay particular attention to your son/ daughter's safety and will have their mobile phone recorded on the register
- the member of staff will ensure that you son/ daughter has the school number/ emergency number entered in their phone and/or written on their ID card
- the member of staff will brief your son/ daughter on what to do in the event of a problem or getting lost
- Occasionally we may take photographs or film pupils at our school for educational purposes. The images that we take of our students may also be used to promote the school

Check our website for specific information regarding under 18 students or ask reception for a copy of *Safeguarding Policy* and *A Guide for Host Families*.

**I/ We understand that the above student will be enrolled on an adult course.**

Name and signature of parent. Name: ..... Signature ..... Date  
.....